



**ACFN**  
ATHABASCA CHIPEWYAN  
FIRST NATION



# IMPORTANT INFORMATION FOR HOMEOWNERS & TENANTS

Your “home” should be a safe and secure place for you to enjoy; every home needs maintenance and attention to ensure it remains a safe place for everyone who lives there.

The following information for ACFN tenants and homeowners has been developed to help you care for your home, whether rented or owned.

## Important Information for Tenants

1. Tenant is responsible for any damage done in the unit.
2. Tenant must keep premises clean, safe, tidy and dispose of all garbage in the proper manner inside and outside or be subject to bylaw.
3. Tenant is responsible for cutting of lawn and snow removal.
4. No structural alterations, painting, etc., shall be done by tenant without written consent from ACFN Housing.
5. Tenant may not change locks.
6. Tenant must not disturb or be a nuisance to their neighbors with partying, loud music or guests.
7. Tenant should insure their own personal effects and furniture from fire, theft, water damage, etc., and also consider liability coverage for their own protection.
8. Tenant is responsible for payment of utilities, heating oil and water bill.

## Important Information for Homeowners

1. Homeowner is responsible for all repairs/renovations to their home.
2. Homeowner should carry homeowner’s insurance for the house and contents.
3. Homeowner must keep premises clean, safe and dispose of all garbage in the proper manner or be subject to bylaw.
4. Homeowner is responsible for cutting of lawn and snow removal.
5. Homeowner is responsible for payment of utilities, heating oil and water bill.

## Home Maintenance

The following indicates maintenance items around the home which require attention during the year for both rental units and homeowners:

- change furnace filter every 6 months
- change HRV filters every month
- clean range hood filters
- inspect fire extinguishers
- test smoke/carbon dioxide detectors
- check for water leaks around sinks/tubs/toilet

While renting or owning a home is an important responsibility, paying attention to the maintenance needs of your home ensures it remains a safe, secure place for you and your family to enjoy!

If you have any questions about your ACFN rental property, please contact: [housing@acfn.com](mailto:housing@acfn.com)

